

Subject: Fee Refund Policy 2024-25

In accordance with the University Grants Commission (UGC) guidelines and following the commission's meeting held on 15 May 2024, Swarnnim Startup & Innovation University has adopted the following fee refund policy for the academic year 2024-25:

1. Full Refund of Fees:

Students shall be entitled to a full refund of fees within the prescribed period, allowing them the flexibility to choose a course of their preference.

a) Refund Before 30 September 2024:

Notwithstanding any provisions in the University's guidelines, prospectus, notifications, or schedules, the University will process a full refund of fees for any cancellations or migrations of admissions up to 30 September 2024. A processing fee of no more than Rs. 1,000 may be deducted for cancellations made up to 31 October 2024.

b) Refund for Admissions Beyond 31 October 2024:

For any admission schedule that extends beyond or commences after 31 October 2024, the provisions outlined in the UGC Notification issued in October 2018 regarding the Refund of Fees and Non-Retention of Original Certificates shall apply.

Category	Percentage of Refund of fees*	Point of time when notice of withdrawal of admission is received in the HEI
1	100%	15 days or more before the formally notified last date of admission
2	90%	Less than 15 days before the formally notified last date of admission
3	80%	15 days or less after the formally notified last date of admission
4	50%	30 days or less, but more than 15 days after formally notified last date of admission
5	0%	More than 30 days after formally notified last date of admission

c) This policy will remain in force for subsequent academic sessions until the issuance of a revised policy by the UGC.